

Contractor Insurance Management System

Council Information



Statewide Mutual is pleased to announce the launch of a new Contractor Insurance Management System (CIMS).

In response to concerns from Member Councils, Statewide Mutual is offering to assume the task of managing Contractors' insurance records to enable Member Councils to focus their attention more on the management of works and/or services provided by the Contractor.

The system is a secure, web-based, password protected database, where Contractors, working with Member Councils (currently in NSW only) can register their business and insurance information.

The system will be provided at no cost to Member Councils, with Contractors' registration funding the system.

How it works:

Councils will be encouraged to consider requiring Contractors to register (or be registered) in the Contractor Insurance Management System (CIMS) prior to engagement for works with Council.

Contractors simply access the CIMS website and register online, initially citing ABN and key business contact details. A small annual registration fee of \$100 needs to be paid online as part of the registration. This fee is to cover the administration of the system.

Once payment has been accepted, the system will generate an automatic email notification quoting a unique Account number. The Contractor will then be required to enter insurance policy details and upload (or mail/ fax) copies of both the Schedule and PDS for each policy.

Statewide will review insurance documentation and manage this information, so that Member Councils receive and can view a single, clear overview of the policy coverage, limits and exclusions for each Contractor.

Councils will access the system to view verified insurance information of the registered Contractors', together with some additional non-verified business information (OH&S, licences etc).

Access to CIMS can be made via a link from the Statewide website: www.statewide.nsw.gov.au

What does the Contractor get out of CIMS

1. Single registration point of insurances for Contractors working for NSW Councils.
2. Ability to include Company licences, certifications and other supporting documents.
3. Insurance information provided is verified by qualified professionals..
4. Electronic reminders issued when policies and registration dates are approaching expiry.
5. Register once for access to one/many NSW Councils (currently)
6. Save time and money in managing and forwarding copies of insurances to each Council, for each job/tender.
7. The system will have both online and telephone support.

What does the Council get out of CIMS:

1. Access to insurance information for registered Contractors, that has been verified by a qualified insurance professional
2. Information such as limits, policy coverage, exclusion and endorsements have been reviewed and summarised clearly to help support Council in the selection process.
3. Access to additional business information (i.e.: OH&S) provided by Contractor (non-verified)
4. Ability to search for registered Contractors
5. Ability to create a Council Dashboard listing (i.e.: preferred providers) for whom Council may wish to monitor insurance currency.
6. Peace of mind, that the insurance information provided has been verified and is being monitored by a qualified insurance professional

The system will be launched across the state, but given the potential number of contractors that this may involve, this will be a phased roll-out. Councils and/or regions will be informed in advance of their anticipated launch date(s).

Promotional flyers, specifically designed for the Contractors, have been prepared and are available for distribution to your Contractors to inform them of the new system.



For further information and/or an onsite demonstration on CIMS, please contact your Statewide Regional Risk Manager or email cims.support@statewide.nsw.gov.au